

**EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7:
DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE**

1. The posts contained in this circular are vacant and will be advertised externally in the **Rapport, Sunday Times** and **City Press** on **2015-08-23** for appointment purposes as contemplated in National Instruction 6 of 2005. The contents of this circular will be available on the South African Police Service website and will also be circulated to all email users by means of Communications Nodal Point and must be made available to all employees of the South African Police Service.
2. The generic minimum requirements applicable to all posts unless specified differently are as follows:

*Applicants must display competency in the core functions of the post; *Be fluent in at least two of the official languages, of which one must be English; *Be in possession of a Senior Certificate (Grade 12); *Applicants will be subjected to a vetting process which will include security screening and fingerprint verification; Must have no criminal record or pending criminal/ departmental cases; *Computer literacy, interpersonal communication (verbal and written) and organizational skills; *At least a valid light vehicle driver's license (SAPS Act appointments only). *Be able to render at least ten (10) years of pensionable service before reaching the pensionable age of 60 years (Police Act members).

*The post requirements are applicable as specified in addition to generic minimum requirements and in addition to any other additional requirements as specified in the specific post.

POST REQUIREMENTS FOR THE DISCIPLINES IN CHEMISTRY:

[Applicable to Reference Numbers from: FS 726/2015 to FS 730/2015]

*A three year NQF 6 qualification majoring in one or more of the following: Fire Investigation/ Technology, Mathematics, Statistics, Applied Mathematics, Chemistry, Analytical Chemistry, Organic Chemistry, Pure and Applied Chemistry, Physical Chemistry and Toxicology, including relevant Engineering disciplines; *Experience in the relevant forensic discipline would be an advantage.

REQUIREMENTS FOR THE DISCIPLINE: VICTIM IDENTIFICATION CENTRE AND CRIME SCENE LABORATORY:

[Applicable to Reference Numbers from: FS 737/2015 to FS 754/2015]

*A relevant three year NQF 6 qualification in Natural Sciences/ Policing/ Police Management / Criminology / Forensic Investigation ; *Appropriate and relevant experience in the field of the post will be an advantage.

REQUIREMENTS FOR THE FOLLOWING DISCIPLINES:

CASE RECEPTION AND REGISTRATION, EXHIBIT MANAGEMENT, CASE MANAGEMENT, CENTRALIZED CRC, CRIMINALISTIC BUREAU AND CRIME SCENE INVESTIGATION

[Applicable to Reference Numbers from: FS 700/2015 to FS 706/2015]

[Applicable to Reference Numbers from: FS 755/2015 to FS 897/2015]

*A three year NQF 6 qualification majoring in one of the following: Forensic Investigation/Science, Criminalistics, Police Science, Criminology, Police Administration, Criminal Law, Criminal Procedure Law, Law of Evidence, Legal/ Law/ Public Administration, Computer Science / Public Management/ Mathematics, Statistics and Applied Mathematics or a three year NQF 6 qualification in Natural Science/ Policing/ Police Management / Criminology / Forensic Investigation; *Experience in the field of the post will be an added advantage.

REQUIREMENTS FOR POSTS WITHIN THE COMPONENT: QUALITY MANAGEMENT

[Applicable to Reference Numbers from: FS 898/2015 to FS 973/2015]

*A BSc or a three year relevant NQF 6 qualification in Natural or Physical Sciences, Safety Health and Environment Management, Occupational Health, Environmental Health, Information Technology or Quality Management; *Knowledge of

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ISO 17025, 17020, 14001, 9001 and OHSAS 18001,, Occupational Health and Safety (OHS) Act, National Environmental Management Act (NEMA), Waste Management Act, NEMA, Compensation for Occupational Injuries and Diseases Act (COIDA), Minimum Information Security Standard (MISS) Act and Good Laboratory / Manufacturing Practice will be an added advantage; *Relevant experience in the field of the post will be an advantage; *The candidate must have proven skills in respect of decision-making, communication, strategic thinking, presentation, report writing, word processing, excel spread sheets, facilitation, inter- and intra-personnel relations and management skills.

FORENSIC SCIENCE LABORATORY

1. **Post Title:** Warrant Officer
Discipline: Case Reception and Registration
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (3 Posts) **(Ref FS 700/2015)**
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Ensure an effective and efficient management of exhibits, case file archives, exhibits database and destruction and disposition of exhibits; *Perform case distribution according to the standards; *Render and administer an effective and efficient case reception and registration; *Client service, including communication, prioritization and issuing of reports; *Assist with the receipt and registration of cases; *Perform Dispatch functions according to the standards; *Ensure compliance to Quality Management and Health and Safety standards.

2. **Post Title:** Warrant Officer
Discipline: Exhibit Management
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (2 Posts) **(Ref FS 701/2015)**
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Perform case collection and case classification functions; *Safekeeping of exhibits; *Ensure case distribution according to the standards; *Administer effective case file and exhibit stock taking; *Client service, including communication, prioritization and issuing of reports; *Assist with the receipt and registration of cases; *Perform Dispatch functions according to the standards; *Ensure compliance to Quality Management and Health and Safety standards.

3. **Post:** Warrant Officer
Discipline: Case Management
Component: Forensic Science Laboratory
Location of the post: Ballistics Section: Pretoria (2 Posts) **(Ref FS 702/2015)**
Scientific Analysis Section: Pretoria (1 Post) **(Ref FS 703/2015)**
Chemistry Section: Pretoria (1 Post) **(Ref FS 704/2015)**
Amanzimtoti: Kwazulu-Natal (3 Posts) **(Ref FS 705/2015)**
Platteklouf: Western Cape (6 Posts) **(Ref FS 706/2015)**
Salary Level: BAND B1 Salary Notch R 225 546 (Per Annum)

Additional Requirements:

*Must be able to lift and carry firearms to a mass of 20kg applicable to posts at the Ballistics Section.

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Core Responsibilities:

*Administer case registration process and management; *Ensure that the safes are managed by conducting inspections and audits and cases received are processed and finalized; *Ensure the integrity of exhibit material is maintained and cases are archived in accordance to relevant policies; *Perform case distribution and case finalization; *Perform and manage dispatch and disposal functions according to legislation and standards; *Ensure the effective management of all Case related administrative functions, *Ensure effective management of case prioritization,*Ensure compliance to Quality Management and Health and Safety standards.

4. **Post:** Warrant Officer
Discipline: CCTV Operators: Supply Chain Management
Section: Nodal Support
Component: **Forensic Science Laboratory:**
Location of the post: Silverton: Pretoria (4 Posts) (Ref FS 707/2015)
Arcadia: Pretoria (4 Posts) (Ref FS 708/2015)
Piet Joubert Building: Pretoria (3 Posts) (Ref FS 709/2015)
Amanzimtoti: Kwazulu-Natal (6 Posts) (Ref FS 710/2015)
Port Elizabeth: Eastern Cape (1 Post) (Ref FS 711/2015)
Platteklouf: Western Cape (4 Posts) (Ref FS 712/2015)
- Component:** **Criminal Record and Crime Scene Management:**
Location of the post: Bothongo Plaza: Pretoria (4 Posts) (Ref FS 713/2015)
Local Criminal Record Centre: Witbank (2 Posts) (Ref FS 714/2015)
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Post Requirements:

*A relevant three year NQF 6 qualification; A National Diploma or higher qualification in Security and Risk Management / Administration [SAQA and Private Security Industry Regulatory Authority (PSIRA recognized) would be an added advantage; *Relevant experience in the field of the post will be an advantage; *Control room experience would be beneficial.

Core Responsibilities:

*Monitor security systems of various sites; *Operate CCTV control equipment; *Manage the access control system; *Provide monthly reports of access control data; *Manage alarms systems and report fault or incidents; *System maintenance and systems health control; *Provide training and mentorship to security personnel at the various sites.

5. **Post:** Forensic Analyst (Warrant Officer)
Discipline: IBIS
Section: Ballistics
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (2 Posts) (Ref FS 715/2015)
Salary Notch: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Post Requirements:

*A three year NQF 6 qualification majoring in one of the following: Forensic Investigation/Science, Criminalistics, Police Science, Criminology, Police Administration, Criminal Law, Criminal Procedure Law, Law of Evidence, Mathematics, Statistics, Physics, Metallurgical Engineering and Applied Mathematics and further a Senior Certificate / with the following compulsory subjects passed: Mathematics and Science; *Experience or training in firearms will be an advantage.

Core Responsibilities:

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*Conduct acquisition of specimens onto the IBIS System; * Facilitate and coordinate downtime on acquisition stations; * Retrieve and acquire specimens for further comparisons and co-ordinate the comparison; *Report on the analysis results to relevant role players; *Present expert testimony in court.

6. **Post Title:** Forensic Analyst (Warrant Officer)
Discipline: Ballistics Analysis
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (5 Posts) **(Ref FS 716/2015)**
Port Elizabeth: Eastern Cape (2 Posts) **(Ref FS 717/2015)**
Amanzimtoti: Kwazulu-Natal (6 Posts) **(Ref FS 718/2015)**
Plattekloof: Western Cape (2 Posts) **(Ref FS 719/2015)**
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Post Requirements:

*A three year NQF 6 qualification majoring in one or more of the following: Forensic Investigation / Science, Criminalistics, Police Science, Armorer, Criminology, Police Administration, Criminal Law, Criminal Procedure; Law of Evidence, Medical Technology, Medical Science, Physics, Chemistry –Analytical / Pure & Applied, Computer Science, Mathematical Statistics, Mathematics; Applied Mathematics, Metallurgy; *Experience or training in firearms will be an advantage.

Core Responsibilities:

*Examination of Ballistics related cases; *Investigation of Ballistics related crime scenes; *Submission of reports regarding analyses performed; *Present expert testimony in court; *Attend formal lectures and practical sessions of the different training levels and modules; *Submit assignments; *General administrative duties related to case work.

7. **Post Title:** Forensic Analyst (Warrant Officer)
Sub-Section: Mechanical & Metallurgical Engineering
Section: Regional Laboratory: Western Cape
Component: Forensic Science Laboratory
Location of the post: Plattekloof: Western Cape (1 Post) **(Ref FS 720/2015)**
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Post Requirements:

*An applicable three year degree or National Diploma in Metallurgical / Mechanical Engineering - N Dip / B Tech / B. Eng or Bsc. Engineering in Metallurgical Engineering.

Core Responsibilities:

*Perform vehicle accident reconstruction related casework; *Perform metallurgical investigations into failed vehicle components including filament failure analysis and tyre failure analysis; *Perform vehicle theft related casework; *Present expert testimony in court; *Crime scene attendance

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8. **Post Title:** Forensic Analyst (Warrant Officer)
Discipline: DNA Analysis
Component: Forensic Science Laboratory
Location of the post: Arcadia: Pretoria (30 Posts) (Ref FS 721/2015)
Port Elizabeth: Eastern Cape (10 Posts) (Ref FS 722/2015)
Amanzimtoti: Kwazulu-Natal (5 Posts) (Ref FS 723/2015)
Platteklouf: Western Cape (2 Posts) (Ref FS 724/2015)
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Post Requirements:

*Applicants must display competency in the core functions of the post; *A three year NQF 6 qualification in Natural Science is required with any of the following disciplines: Biochemistry/Micro-Biology, Human Genetics, Medical Sciences, Medical Technology, Anatomy, Molecular Biology; *Relevant experience, training/courses in the field of the post will be an advantage.

Core Responsibilities:

*Analysis of biological material up to the level of evidence processing, sample DNA analysis and DNA results analysis; *Processing of Samples in the Semi-Automated System(s); *Capturing of exhibits on the STRLab and related IT systems; *Submission of reports regarding analyses performed; *Present expert testimony in court; *Perform general administrative duties related to case work.

9. **Post Title:** Warrant Officer
Discipline: Archiving: Archives and Disposals
Section: Chemistry
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (1 Post) (Ref FS 725/2015)
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Post Requirements:

*A three year NQF 6 qualification in Policing/ Police Management / Criminology / Forensic Investigation; *Experience in the field of the post will be an added advantage.

Core Responsibilities:

*To ensure that exhibit material and case files relevant to completed cases in the Chemistry Section are securely archived, stored and destroyed, where relevant, in accordance with the relevant SOP and SAPS; *Verbal and written communication to clients to obtain permission for destruction. *Preparation of exhibits for disposal and destruction; *Conduct safe auditing and inspections; *Address discrepancies and relevant reporting; *Management and utilization off all resources allocated to the environment, including personnel, in accordance with relevant directives and legislation.

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10. **Post Title:** Forensic Analyst (Warrant Officer)
Sub-Section: Drugs General: Chemical Analysis
Section: Chemistry
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (3 Posts) (**Ref FS 726/2015**)
Port Elizabeth: Eastern Cape (1 Post) (**Ref FS 727/2015**)
Platteklouf: Western Cape (11 Posts) (**Ref FS 728/2015**)
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Additional Requirements:

*Experience in chemical analysis would be beneficial; *Minimum of two (2) years relevant experience in the field of the post will be an advantage;

Core Responsibilities:

*To perform effective analysis of exhibit material for drug and medicine related substances; *Issue the 212 statements/reports on the findings; *Perform case file review; *Provide expert testimony in courts of law; *Comply with the Quality Management System and SHE requirements; *Perform forensic investigation including crime scene investigations; *Conduct relevant research; *Perform general administrative duties related to casework; *Successful participation in relevant training interventions and mentorship.

11. **Post Title:** Forensic Analyst (Warrant Officer)
Discipline: Fire Investigation: Chemistry Investigation
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (4 Posts) (**Ref FS 729/2015**)
Port Elizabeth: Eastern Cape (1 Post) (**Ref FS 730/2015**)
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Additional Requirements:

*Experience in the field of the post would be beneficial; *Must be able to travel regularly and extensively to relevant areas to provide the required service.

Core Responsibilities:

*Perform fire origin and cause determination; *Perform crime scene reconstruction of fire scenes; *Issue 212 statements/reports on the findings; *Provide expert testimony in courts of law; *Comply with the Quality Management System and SHE requirements; *Perform case file review; *Successful participation in relevant training interventions and mentorship; *Perform managerial and supervision functions; *Management and utilization of all resources allocated to the environment in accordance with relevant directives and legislations.

12. **Post Title:** Forensic Analyst (Warrant Officer)
Sub Section: Environmental Crimes: Material Analysis
Section: Scientific Analysis
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (6 Posts) (**Ref FS 731/2015**)
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Post Requirements:

Applicants must be in possession of at least a B.Sc. degree or a B.Tech with a major in one or more of the following subjects: Molecular and Cell Biology, Genetics, Biotechnology, Biochemistry, Zoology and Microbiology; *At least two years proven work experience in a reputable molecular biology laboratory; *A postgraduate

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qualification in molecular biology or related field will be a strong recommendation; *Previous work experience in Quality Management with specific proven experience in ISO 17025 will be beneficial.

Core Responsibilities:

*Perform Animal DNA analysis in criminal cases; *Method development; *Testify in court on examinations performed; *Crime scene attendance and investigation when required; *Facilitate and present training; *Instrument maintenance; *Perform duties related to Quality management

13. **Post Title:** Forensic Analyst (Warrant Officer)
Sub Section: Image Analysis: Scientific Analysis
Section: Regional Laboratory: Western Cape
Component: Forensic Science Laboratory
Location of the post: Plattekloof: Western Cape (2 Posts) (Ref FS 732/2015)
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Post Requirements:

*A three year NQF 6 qualification majoring in one or more of the following modules: Fine Arts/ Graphic Design with Multimedia/ Photography as a subject; *Proven and demonstrable experience in Adobe Premium or AMPED 5 software; *Experience in the field of the post will be an added advantage.

Core Responsibilities:

*Perform case work and analysis on video footage; *Testify in court on examinations performed; *Crime scene attendance; *Provide training on the enhancement of video footage material; *The effective and efficient utilization of all physical resources allocated to the immediate post environment.

14. **Post Title:** Forensic Analyst (Warrant Officer)
Discipline: Questioned Document Analysis
Component: Forensic Science Laboratory
Location of the post: Piet Joubert Building: Pretoria (3 Posts) (Ref FS 733/2015)
Port Elizabeth: Eastern Cape (1 Post) (Ref FS 734/2015)
Amanzimtoti: Kwazulu-Natal (1 Post) (Ref FS 735/2015)
Plattekloof: Western Cape (1 Post) (Ref FS 736/2015)
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Post Requirements:

*A three year NQF 6 qualification Natural Science (majoring in Chemistry); *Experience in the field of the post will be an added advantage.

Core Responsibilities:

*To render and maintain a quality Forensic Questioned Document analysis service; *Analyze all exhibits pertaining to documents, bank notes, credit cards, erasers and alterations on documents as well as hand writing and signature cases; *The issuing of Section 212 Statements / reports on the findings of analysis to investigating officer; *Give testimony in courts of law; *General administrative duties related to case work.

15. **Post Title:** Forensic Analyst (Warrant Officer)
Sub-Section: Ante Mortem Facilitation
Section: Victim Identification Centre
Component: Forensic Science Laboratory
Location of the post: Pretoria (4 Posts) (Ref FS 737/2015)
Plattekloof: Western Cape (1 Post) (Ref FS 738/2015)
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

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Core Responsibilities:

*Collection of Ante Mortem data from missing person and family members; *Identify and locate donors of ante-mortem data for victims; *Processing of Plass Data forms and reports; *Collect and process fingerprint data, dental data and DNA in order to obtain result; *Process other information including x-rays and other medical information; Complete and process Interpol yellow notices; *Present testimonies in court.

16. **Post:** Forensic Analyst (Warrant Officer)
Sub Section: Post Mortem Facilitation: Crime Scene & Victim Recovery
Section: Victim Identification Centre
Component: Forensic Science Laboratory
Location of the post: Pretoria (4 Posts) **(Ref FS 739/2015)**
Platteklouf: Western Cape (1 Post) **(Ref FS 740/2015)**
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

*Document and photograph disaster/ crime scenes/ unidentified bodies in mortuaries; *Attend post mortems in mortuaries; *Collect fingerprint/DNA/ Dental or other relevant samples from decomposed victims/ remains in mortuaries; *Transfer post-mortem data to the Plass Data System; *Provide expert testimony in court; *Provide training, mentorship, personnel supervision and general administration.

17. **Post:** Forensic Analyst (Warrant Officer)
Discipline: Forensic Anthropology: Specialized Identification Services
Component: Forensic Science Laboratory
Location of the post: Pretoria (2 Posts) **(Ref FS 741/2015)**
Platteklouf: Western Cape (1 Post) **(Ref FS 742/2015)**
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Post Requirements:

*A three year NQF 6 qualification in Natural Science;*Majoring in Physical Anthropology will be an advantage;*Experience in the field of the post will be an added advantage.

Core Responsibilities:

*Conduct anthropological analysis of human skeletal remains; *Conduct forensic exhumations of human skeletal remains; *Process post mortem data; *Provide expert testimony in court; *Provide training, mentorship, personnel supervision and general administration.

18. **Post:** Forensic Analyst (Warrant Officer)
Sub Section: Facial Reconstruction: Specialized Identification Services
Section: Victim Identification Centre
Component: Forensic Science Laboratory
Location of the post: Pretoria (1 Post) **(Ref FS 743/2015)**
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

*Perform 2-dimensional facial reconstructions; *Perform 3-dimensional facial reconstructions; *Perform photographic craniofacial superimpositions; *Perform post mortem depictions; *Provide expert testimony in court; *Provide training, mentorship, personnel supervision and general administration.

19. **Post:** Forensic Analyst (Warrant Officer)
Sub Section: Forensic Entomology: Specialized Identification Services

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Section: Victim Identification Centre
Component: Forensic Science Laboratory
Location of the post: Pretoria (1 Post) **(Ref FS 744/2015)**
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

*Conduct entomological collection at crime scenes; *Perform entomological analysis for investigation purposes;
*Provide expert testimony in court; *Coordinate and liaise with external role players; *Provide training, mentorship,
personnel supervision and general administration.

CRIMINAL RECORD & CRIME SCENE MANAGEMENT:

20. Post Title: Forensic Analyst (Warrant Officer)
Discipline: Crime Scene Laboratory
Component: Criminal Record & Crime Scene Management
Location of the post: Makhado: Limpopo (2 Posts) **(Ref FS 745/2015)**
Ermelo: Mpumalanga (1 Post) **(Ref FS 746/2015)**
Bellville: Western Cape (1 Post) **(Ref FS 747/2015)**
Cape Town: Western Cape (1 Post) **(Ref FS 748/2015)**
Mitchells Plain: Western Cape (1 Post) **(Ref FS 749/2015)**
Oudtshoorn: Western Cape (1 Post) **(Ref FS 750/2015)**
Jeffreysbay: Eastern Cape (1 Post) **(Ref FS 751/2015)**
King Williamstown: Eastern Cape (1 Post) **(Ref FS 752/2015)**
Mthatha: Eastern Cape (1 Post) **(Ref FS 753/2015)**
Mount Road: Eastern Cape (1 Post) **(Ref FS 754/2015)**
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

*Examine evidence or exhibits extracted for crime scenes by utilizing a chemical method; *Capture the outcome of
processed evidence using digital capturing system; *Photographing of exhibits and evidence in the laboratory;
*Apply general laboratory practices within the laboratory; *Store and dispose exhibit material according to
laboratory prescripts; *Prepare final reports and affidavits on findings for court purposes; *Present evidence in
court; *Optimal utilization of equipment and resources at the laboratory.

21. Post Title: Warrant Officer
Sub-Section: Police Clearance: Criminal Information Centre
Section: Centralized CRC
Component: Criminal Record & Crime Scene Management
Location of the post: National Office: Pretoria (4 Posts) **(Ref FS 755/2015)**
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Provide support to enquiries on Police Clearance applications; *Ensure registration of fingerprints on CRIM
system of Police Clearance applications; *Scanning and validation of fingerprint images against the AFIS
Database for a positive search; *Signing and Issuing of Police Clearance to Authorized Clients; *Maximize
the optimal utilization of equipment and resources in the environment.

22. Post Title: Warrant Officer
Sub-Section: Record Tracing
Section: Centralized CRC

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Component: Criminal Record & Crime Scene Management
Location of the post: National Office: Pretoria (4 Posts) **(Ref FS 756/2015)**
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Receive and register fingerprints on CRIM and FIMS; *Launching Fingerprint search on AFIS system through scanning (procedure); *Comparison and Identification of fingerprint images on AFIS system; *Administer provision of criminal record reports; *Management of pending file and document distribution Centre; *Scanning and validation of fingerprint images against the AFIS Database for a positive search, *Maximize the optimal utilization of equipment and resources in the environment.

23. Post Title: Warrant Officer
Sub-Section: Electronic Archiving: Archives
Section: Criminalistic Bureau
Component: Criminal Record & Crime Scene Management
Location of the post: National Office: Pretoria (1 Post) **(Ref FS 757/2015)**
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Administrate all mail/post bag (bulk); *Maintain and administrate of source documents (Archives); *Ensure the process of scanning and capturing results of trail documents and fingerprint images on JUDISS; *Manage all equipment and resources within the immediate environment

24. Post Title: Warrant Officer
Sub-Section: AFIS Coordination: Fingerprint Database Management
Section: Criminalistic Bureau
Component: Criminal Record & Crime Scene Management
Location of the post: National Office: Pretoria (1 Post) **(Ref FS 758/2015)**
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Administer the effective monitoring of user production and efficiency of the AFIS System; *Administer the availability of the AFIS and the end users; *Monitor, evaluate and inspect production of end users; *Perform quality check on the output of the AFIS System; *Manage all equipment and resources within the immediate environment.

25. Post Title: Warrant Officer
Sub-Section: FIPS Coordination: Adjudication & Expungement
Section: Criminalistic Bureau
Component: Criminal Record & Crime Scene Management
Location of the post: National Office:: Pretoria (2 Posts) **(Ref FS 759/2015)**
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Coordinate the process of updating criminal history related information on the relevant CRIM system; *Compile CRIM related statistics; *Handle and complete all enquiries and queries related to outstanding and conflicting result of trial; *Monitoring, standardization and evaluation all CRIM related processes identified; *Manage all equipment and resources within the immediate environment.

26. Post Title: Warrant Officer
Discipline: Crime Scene Investigation

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Component: Criminal Record & Crime Scene Management
Location of the post: **Provincial CR & CSM:**
Bloemfontein: Free State (2 Posts) (Ref FS 760/2015)
Johannesburg: Gauteng (1 Post) (Ref FS 761/2015)
Potchefstroom: North West (2 Posts) (Ref FS 762/2015)
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Attendance of crime scenes with purpose of reconstructing of crime scenes of high profile cases, gathering of physical evidence through photography or fingerprint related and other specialized techniques as well as the fast tracking and submission of evidence; *Attend to priority cases and ensure the extraction and linking of potential evidence for crime scenes; *Present evidence in court; *Maximize the optimal utilization of equipment and resources at crime scenes.

27. **Post Title:** Warrant Officer
Sub-Section: Priority Crime Investigation
Discipline: Crime Scene Investigation
Component: Criminal Record & Crime Scene Management
Location of the post: National Office: Pretoria (1 Post) (Ref FS 763/2015)
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Ensure effective and efficient management of exhibits and case files; *Register and safe keeping of exhibits, *Perform safe audits and inspections; *Dispose exhibits according to prescripts.

28. **Post Title:** Warrant Officer
Sub-Section: Priority Crime Investigation
Discipline: Crime Scene Investigation
Component: Criminal Record & Crime Scene Management
Location of the post: National Office: Pretoria (1 Post) (Ref FS 764/2015)
Salary Level: BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Ensure effective and efficient management of digital exhibits; *Download images from source to computer and authenticate images; *Scan and enhance lifters on the Digital Lift Scan; *Register disks images according to prescripts/policy; *Present evidence in court in respect to Custody of exhibits/samples.

29. **Post Title:** Warrant Officer
Discipline: Crime Scene Investigation
Component: Criminal Record & Crime Scene Management
Location of the post: **National Office:** Pretoria (2 posts) (Ref FS 765/2015)

Eastern Cape Province:

Cradock (1 Post) (Ref FS 766/2015)
East London (3 Posts) (Ref FS 767/2015)
Grahamstown (2 Posts) (Ref FS 768/2015)
Uitenhage (3 Posts) (Ref FS 769/2015)
Mthatha (3 Posts) (Ref FS 770/2015)
Mount Road (3 Posts) (Ref FS 771/2015)

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Free State Province:

Park Road (5 Posts) (Ref FS 772/2015)

Welkom (3 Posts) (Ref FS 773/2015)

Selosesha (1 Post) (Ref FS 774/2015)

Kroonstad (1 Post) (Ref FS 775/2015)

Gauteng Province:

Ga-Rankuwa (6 Posts) (Ref FS 776/2015)

Kempton Park (4 Posts) (Ref FS 777/2015)

Pretoria North (2 Posts) (Ref FS 778/2015)

Vereeniging (2 Posts) (Ref FS 779/2015)

Johannesburg (2 Posts) (Ref FS 780/2015)

Krugersdorp (2 Posts) (Ref FS 781/2015)

KwaZulu Natal Province:

Durban (4 Posts) (Ref FS 782/2015)

Kokstad (2 Posts) (Ref FS 783/2015)

Ladysmith (3 Posts) (Ref FS 784/2015)

Mtubatuba (1 Post) (Ref FS 785/2015)

Newcastle (1 Post) (Ref FS 786/2015)

Nqutu (2 Posts) (Ref FS 787/2015)

Pietermaritzburg (2 Posts) (Ref FS 788/2015)

Port Shepstone (1 Post) (Ref FS 789/2015)

Richards Bay (1 Post) (Ref FS 790/2015)

Ulundi (2 Posts) (Ref FS 791/2015)

Vryheid (1 Post) (Ref FS 792/2015)

Limpopo Province:

Groblersdal (2 Posts) (Ref FS 793/2015)

Lebowakgomo (2 Posts) (Ref FS 794/2015)

Lephalale (1 Post) (Ref FS 795/2015)

Modimolle (1 Post) (Ref FS 796/2015)

Musina (2 Posts) (Ref FS 797/2015)

Thohoyandou (2 Posts) (Ref FS 798/2015)

Tzaneen (4 Posts) (Ref FS 799/2015)

Mpumalanga Province:

Nelspruit (2 Posts) (Ref FS 800/2015)

Witbank (3 Posts) (Ref FS 801/2015)

Secunda (1 Post) (Ref FS 802/2015)

Ermelo (2 Posts) (Ref FS 803/2015)

Lydenburg (2 Posts) (Ref FS 804/2015)

Acornhoek (1 Post) (Ref FS 805/2015)

Elukwatini (2 Posts) (Ref FS 806/2015)

North West Province:

Rustenburg (5 Posts) (Ref FS 807/2015)

Brits (4 Posts) (Ref FS 808/2015)

Vryburg (1 Post) (Ref FS 809/2015)

Klerksdorp (2 Posts) (Ref FS 810/2015)

**EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7:
DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE**

Lichtenburg (2 Posts) (Ref FS 811/2015)
Mmabatho (3 Posts) (Ref FS 812/2015)
Potchefstroom (2 Posts) (Ref FS 813/2015)

Northern Cape Province:

Kimberley (2 Posts) (Ref FS 814/2015)
Upington (4 Posts) (Ref FS 815/2015)
Kuruman (2 Posts) (Ref FS 816/2015)
Kakamas (2 Posts) (Ref FS 817/2015)
Calvinia (1 Post) (Ref FS 818/2015)

Western Cape Province:

Bellville (2 Posts) (Ref FS 819/2015)
Cape Town (2 Posts) (Ref FS 820/2015)
Mitchells Plain (2 Posts) (Ref FS 821/2015)
George (1 Post) (Ref FS 822/2015)
Paarl (1 Post) (Ref FS 823/2015)
Somerset West (1 Post) (Ref FS 824/2015)
Vredenburg (1 Post) (Ref FS 825/2015)
Worcester (1 Post) (Ref FS 826/2015)
Oudtshoorn (1 Post) (Ref FS 827/2015)
Vredendal (1 Post) (Ref FS 828/2015)

Salary Level:

BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Attendance of crime scenes with purpose of reconstructing of crime scenes, gathering of physical evidence through photography or fingerprint related and other specialized techniques as well as the fast tracking and submission of evidence; *Attend to SAPS reported cases and ensure the extraction and linking of potential evidence for crime scenes; *Present evidence in court; *Maximize the optimal utilization of equipment and resources at crime scenes.

30. **Post Title:** Warrant Officer
Discipline: Criminalistic Bureau
Component: Criminal Record & Crime Scene Management
Location of the post: **Eastern Cape Province:**
Aliwal North (1 Post) (Ref FS 829/2015)
Cradock (1 Post) (Ref FS 830/2015)
East London (1 Post) (Ref FS 831/2015)
Graaff-Reinet (1 Post) (Ref FS 832/2015)
Grahamstown (1 Post) (Ref FS 833/2015)
Jeffreysbay (1 Post) (Ref FS 834/2015)
King William's Town (1 Post) (Ref FS 835/2015)
Middelburg (1 Post) (Ref FS 836/2015)
Queenstown (1 Post) (Ref FS 837/2015)
Uitenhage (1 Post) (Ref FS 838/2015)
Mthatha (1 Post) (Ref FS 839/2015)
Mount Road (1 Post) (Ref FS 840/2015)

Free State Province:

**EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7:
DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE**

Park Road (1 Post) (Ref FS 841/2015)
Welkom (1 Post) (Ref FS 842/2015)
Kroonstad (1 Post) (Ref FS 843/2015)
Bethlehem (1 Post) (Ref FS 844/2015)
Phudatjithaba (1 Post) (Ref FS 845/2015)
Zamdela (1 Post) (Ref FS 846/2015)
Seloshesha (1 Post) (Ref FS 847/2015)

KwaZulu Natal Province:

Durban (2 Posts) (Ref FS 848/2015)
Kokstad (1 Post) (Ref FS 849/2015)
Ladysmith (2 Posts) (Ref FS 850/2015)
Newcastle (1 Post) (Ref FS 851/2015)
Pietermaritzburg (1 Post) (Ref FS 852/2015)
Port Shepstone (1 Post) (Ref FS 853/2015)
Richards Bay (1 Post) (Ref FS 854/2015)
Vryheid (1 Post) (Ref FS 855/2015)

Limpopo Province:

Polokwane (1 Post) (Ref FS 856/2015)
Giyani (1 Post) (Ref FS 857/2015)
Lebowakgomo (1 Post) (Ref FS 858/2015)
Lephalale (1 Post) (Ref FS 859/2015)
Makhado (1 Post) (Ref FS 860/2015)
Modimolle (1 Post) (Ref FS 861/2015)
Mokopane (1 Post) (Ref FS 862/2015)
Musina (1 Post) (Ref FS 863/2015)
Phalalborwa (1 Post) (Ref FS 864/2015)
Thabazimbi (1 Post) (Ref FS 865/2015)
Thohoyandou (1 Post) (Ref FS 866/2015)
Tzaneen (1 Post) (Ref FS 867/2015)

Mpumalanga Province:

Middelburg (1 Post) (Ref FS 868/2015)
Nelspruit (1 Post) (Ref FS 869/2015)
Witbank (1 Post) (Ref FS 870/2015)
Kwamahlanga (1 Post) (Ref FS 871/2015)
Secunda (1 Post) (Ref FS 872/2015)
Ermelo (1 Post) (Ref FS 873/2015)

North West Province:

Potchefstroom (1 Post) (Ref FS 874/2015)
Pudimoe (1 Post) (Ref FS 875/2015)
Brits (1 Post) (Ref FS 876/2015)
Vryburg (1 Post) (Ref FS 877/2015)
Klerksdorp (1 Post) (Ref FS 878/2015)
Lichtenburg (1 Post) (Ref FS 879/2015)
Mmabatho (1 Post) (Ref FS 880/2015)
Provincial CR & CSM: Potchefstroom (1 Post) (Ref FS 881/2015)

**EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7:
DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE**

Northern Cape Province:

Provincial CR & CSM: Kimberley (2 Posts) (Ref FS 882/2015)

Kimberley (2 Posts) (Ref FS 883/2015)

Upington (2 Posts) (Ref FS 884/2015)

Kuruman (2 Posts) (Ref FS 885/2015)

Western Cape Province:

Provincial CR & CSM: Cape Town (2 Posts) (Ref FS 886/2015)

Bellville (1 Post) (Ref FS 887/2015)

Cape Town (1 Post) (Ref FS 888/2015)

Mitchells Plain (1 Post) (Ref FS 889/2015)

George (1 Post) (Ref FS 890/2015)

Paarl (1 Post) (Ref FS 891/2015)

Somerset West (1 Post) (Ref FS 892/2015)

Vredenburg (1 Post) (Ref FS 893/2015)

Worcester (1 Post) (Ref FS 894/2015)

Beaufort West (1 Post) (Ref FS 895/2015)

Salary Level:

BAND B1 Salary Notch R 225 546(Per Annum)

Core Responsibilities:

*Receive and register all fingerprints and related documents on CRIM and FIMS; *Render all administrative tasks related to the Capturing process of sentence information, verification of conviction and sentence information;

*Facilitate the process of provisioning of criminal records reports; *Launching Fingerprint search on AFIS system through scanning; *Comparison and Identification of fingerprint images on AFIS system.

31. **Post:** Forensic Analyst (Warrant Officer)
Sub-Section: Facial Identification: Crime Scene Investigation
Component: Criminal Record and Crime Scene Management
Location of the post: Modimolle: Limpopo (1 Post) (Ref FS 896/2015)
Thohoyandou: Limpopo (1 Post) (Ref FS 897/2015)
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Additional Requirements:

*A three year NQF 6 qualification, majoring in one or more of the following: Fine Arts and Graphic Design will be an advantage.

Core Responsibilities:

*Perform facial sketches of suspects; *Identify suspects and victims through scientific methods; *Liaise with experts in related fields for investigative purposes; *Advise investigators regarding facial identification and forensic anthropology methods; *Present evidence in court; *Provide guidance on policies, standards and procedures regarding facial identification policies; *Conduct research projects in the facial identification field with a view of improving the services at LCRC.

QUALITY MANAGEMENT:

The placement of successful appointees within the respective Provinces will be determined by service delivery challenges.

32. **Post:** Forensic Analyst (Warrant Officer)
Discipline: Environmental Compliance
Component: Quality Management
Location of the post: Questioned Documents: Pretoria (1 Post) (Ref FS 898/2015)

**EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7:
DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE**

Chemistry: Pretoria (1 Post) (Ref FS 899/2015)

Ballistics: Pretoria (1 Post) (Ref FS 900/2015)

Crime Scene Management: National Office: Pretoria (1 Post) (Ref FS 901/2015)

Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

*Maintain SHE Manual, * Facilitate the compliance to the SHE Management Systems, *Performing of Hazard Identification and Risk Assessment; conducting of SHE-awareness training and / or induction, *Administration of the following programs: Incident Management, Emergency preparedness and Evacuation, First Aid, Fumigation and Pest Control, Occupational Exposure Limits (OEL). Co-ordination and administration of the Provincial CR & CSM Waste Management Program. Monitor Implementation of the Occupational Health and Safety Act, Ensure compliance with regard to Environmental Regulations for Workplaces. Ensure compliance of facilities to legal prescripts – including but not limited to temporary waste storage sites, chemical stores.

33. **Post:** Forensic Analyst (Warrant Officer)
Discipline: Quality Assurance
Component: Quality Management
Location of the post: Arcadia: Pretoria (2 Posts) (Ref FS 902/2015)
Ballistics: Pretoria (1 Post) (Ref FS 903/2015)
Criminalistic Bureau: National Office: Pretoria (2 Posts) (Ref FS 904/2015)
Crime Scene Management: National Office: Pretoria (1 Post) (Ref FS 905/2015)
Explosives: National Office: Pretoria (1 Post) (Ref FS 906/2015)

Provincial Criminal Record and Crime Scene Management:

King William's Town: Eastern Cape (1 Post) (Ref FS 907/2015)

Bloemfontein: Free State (1 Post) (Ref FS 908/2015)

Johannesburg: Gauteng (1 Post) (Ref FS 909/2015)

Durban: KwaZulu Natal (1 Post) (Ref FS 910/2015)

Polokwane: Limpopo (1 Post) (Ref FS 911/2015)

Middelburg: Mpumalanga (1 Post) (Ref FS 912/2015)

Potchefstroom: North West (1 Post) (Ref FS 913/2015)

Cape Town: Western Cape (1 Post) (Ref FS 914/2015)

Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

* Implementation of Quality Assurances and ISO standards including – ISO 9001, ISO 17020, ISO 17025, as applicable to the environment, *Maintain Quality Manual, *Facilitate Audit Plan for Service providers/Suppliers of services utilized in the operational environment; *Establishing of a Quality Scorecard for suppliers including controlling of documents as per ISO standards, *The initiation of cost recovery processes where applicable, Customer complaints management and Product change notification, *Archiving of Obsolete documents.

34. **Post:** Forensic Analyst (Warrant Officer)
Discipline: Quality Control
Component: Quality Management
Location of the post: Crime Scene Laboratories: National Office: Pretoria (1 Post) (Ref FS 915/2015)
Crime Scene Management: National Office: Pretoria (1 Post) (Ref FS 916/2015)

Provincial Criminal Record and Crime Scene Management:

King William's Town: Eastern Cape (1 Post) (Ref FS 917/2015)

**EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7:
DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE**

Bloemfontein: Free State (1 Post) (Ref FS 918/2015)
Johannesburg: Gauteng (1 Post) (Ref FS 919/2015)
Durban: KwaZulu Natal (1 Post) (Ref FS 920/2015)
Polokwane: Limpopo (1 Post) (Ref FS 921/2015)
Middelburg: Mpumalanga (1 Post) (Ref FS 922/2015)
Kimberly: Northern Cape (1 Post) (Ref FS 923/2015)
Potchefstroom: North West (1 Post) (Ref FS 924/2015)
Cape Town: Western Cape (1 Post) (Ref FS 925/2015)

Regional Laboratory:

Biology: Amanzimtoti: KwaZulu Natal (1 Post) (Ref FS 926/2015)
Chemistry: Amanzimtoti: KwaZulu Natal (1 Post) (Ref FS 927/2015)
Ballistics: Amanzimtoti: KwaZulu Natal (1 Post) (Ref FS 928/2015)
Questioned Documents: Amanzimtoti: KwaZulu Natal (1 Post) (Ref FS 929/2015)
Biology: Port Elizabeth: Eastern Cape (1 Post) (Ref FS 930/2015)
Chemistry: Port Elizabeth: Eastern Cape (1 Post) (Ref FS 931/2015)
Biology: Platteklouf: Western Cape (1 Post) (Ref FS 932/2015)
Chemistry: Platteklouf: Western Cape (1 Post) (Ref FS 933/2015)
Ballistics: Platteklouf: Western Cape (1 Post) (Ref FS 934/2015)
Questioned Documents: Platteklouf: Western Cape (1 Post) (Ref FS 935/2015)

Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

*Facilitate the implementation of the Quality Management System focusing on a Quality Control Program; * Develop and Administer the Proficiency Test (PT) Program and implement proficiency testing program for the respective Provinces; *Conduct trend analysis on the pass and failure rate *Maintain personal competency records, *Facilitate non-conformance management program; *Ensure closure of non-conformances; *Facilitate verification of the validity of reported results; *Verification of the traceability of standards and controls used in analytical processes; *Conduct administrative and technical reviews.

35. Post: Forensic Analyst (Warrant Officer)
Discipline: Technical Management
Component: Quality Management
Location of the post: Chemistry: Pretoria (1 Post) (Ref FS 936/2015)
Biology: Pretoria (1 Post) (Ref FS 937/2015)
Ballistics: Pretoria (1 Post) (Ref FS 938/2015)
Scientific Analysis: Pretoria (1 Post) (Ref FS 939/2015)

Regional Laboratory:

Biology: Port Elizabeth: Eastern Cape (1 Post) (Ref FS 940/2015)
Chemistry: Port Elizabeth: Eastern Cape (1 Post) (Ref FS 941/2015)
Ballistics: Port Elizabeth: Eastern Cape (1 Post) (Ref FS 942/2015)
Questioned Documents: Port Elizabeth: Eastern Cape (1 Post) (Ref FS 943/2015)
Ballistics: Amanzimtoti: KwaZulu Natal (2 Posts) (Ref FS 944/2015)
Chemistry: Amanzimtoti: KwaZulu Natal (2 Posts) (Ref FS 945/2015)

**EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7:
DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE**

Biology: Amanzimtoti: KwaZulu Natal (1 Post) (Ref FS 946/2015)
Questioned Documents: Amanzimtoti: KwaZulu Natal (1 Post) (Ref FS 947/2015)
Ballistics: Plattekloof: Western Cape (1 Post) (Ref FS 948/2015)
Chemistry: Plattekloof: Western Cape (2 Posts) (Ref FS 949/2015)
Biology: Plattekloof: Western Cape (2 Posts) (Ref FS 950/2015)
Questioned Documents: Plattekloof: Western Cape (1Post) (Ref FS 951/2015)

Provincial Criminal Record and Crime Scene Management:

King William's Town: Eastern Cape (2 Posts) (Ref FS 952/2015)
Bloemfontein: Free State (2 Posts) (Ref FS 953/2015)
Johannesburg: Gauteng (2 Posts) (Ref FS 954/2015)
Durban: KwaZulu Natal (2 Posts) (Ref FS 955/2015)
Polokwane: Limpopo (2 Posts) (Ref FS 956/2015)
Middelburg: Mpumalanga (2 Posts) (Ref FS 957/2015)
Kimberly: Northern Cape (2 Posts) (Ref FS 958/2015)
Potchefstroom: North West (2 Posts) (Ref FS 959/2015)
Cape Town: Western Cape (2 Posts) (Ref FS 960/2015)
BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Salary Level:

Core Responsibilities:

*Facilitate the implementation of technical management including the development, optimization, verification of suitability and validation/ verification of methods; *Advancement, enhancement and maintenance of Technology by applying international best practice regarding method validation and instrument maintenance; *Prepare and review quality documents regarding technical matters and facilitating the installation, classification and decommissioning of equipment; *Maintain equipment inventory, *Facilitate equipment calibration and standardization according to Quality Manual and reduced equipment downtime and effective instrument utilization.

36. **Post:** Forensic Analyst (Warrant Officer)
Discipline: Forensic Awareness
Section: Development Facilitation
Component: Quality Management
Location of the post: Scientific Analysis: Pretoria (1 Post) (Ref FS 961/2015)
Victim Identification Centre: Pretoria (1 Post) (Ref FS 962/2015)
Regional Laboratory:
Ballistics: Port Elizabeth: Eastern Cape (1 Post) (Ref FS 963/2015)
Chemistry: Port Elizabeth: Eastern Cape (1 Post) (Ref FS 964/2015)
Questioned Documents: Port Elizabeth: Eastern Cape (1 Post) (Ref FS 965/2015)
Chemistry: Amanzimtoti: KwaZulu Natal (1 Post) (Ref FS 966/2015)
Biology: Amanzimtoti: KwaZulu Natal (1 Post) (Ref FS 967/2015)
Chemistry: Plattekloof: Western Cape (1 Post) (Ref FS 968/2015)
Ballistics: Plattekloof: Western Cape (1 Post) (Ref FS 969/2015)
Questioned Documents: Plattekloof: Western Cape (1 Post) (Ref FS 970/2015)
Provincial Criminal Record and Crime Scene Management:
Kimberly: Northern Cape (1 Post) (Ref FS 971/2015)

**EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7:
DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE**

Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

*Facilitate internal and external awareness program within the environment; *Compilation of awareness materials and the updating thereof; *Conducting forensic awareness programs for internal and external clients; *Establishment and updating of forensic awareness database; *Manage all equipment and resources within the immediate environment.

37. Post: Forensic Analyst (Warrant Officer)
Discipline: Lead Investigation
Section: Forensic Database Management
Component: Quality Management
Location of the post: Arcadia: Pretoria (7 Posts) **(Ref FS 972/2015)**
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

*The performing of comparative searching and generating candidate forensic DNA or other forensic investigative leads; *The verification of all candidate forensic DNA or other forensic investigative leads; *The reporting of compromised leads; *The reporting of all verified forensic DNA or other forensic investigative leads; *Administrate and consolidate different forensic investigative leads on a repository; *Scan forensic reports to designated repositories; *Manage all equipment and resources within the immediate environment.

38. Post: Forensic Analyst (Warrant Officer)
Sub-Section: Client Notification Services: Reporting & Liaison
Section: Forensic Database Management
Component: Quality Management
Location of the post: Arcadia: Pretoria (2 Posts) **(Ref FS 973/2015)**
Salary Level: BAND B1 Salary Notch 3 R 243 954 (Per Annum)

Core Responsibilities:

*Ensure the establishment of notification services regarding leads generated on the forensic database; *Ensure clients are notified of leads generated on the forensic databases; *Monitoring and follow up on leads communicated to clients; *Manage all equipment and resources within the immediate environment.

SUPPORT SERVICES:

39. Post Title: Assistant Administration Officer (Sergeant)
Section: Support Services
Location of the post: Arcadia: Pretoria (1 Post) **(Ref FS 974/2015)**
Salary Level: BAND A Salary Notch R 179 859 (Per Annum)

Post Requirements:

*A Senior Certificate (Grade 12) with at least 2 years relevant Information Technology experience; *IT Qualifications/ Certificates (A+ / N+ / or related accredited IT qualifications) *Proven training in MS Excel and MS PowerPoint (advanced levels); *Proven and demonstrable experience in development of performance management programmes; *A NQF6 qualification in IT will be an added advantage.

Core Responsibilities:

*Facilitate and manage performance measurement and monitoring in the Support Services Environment

EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7: DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE

through the use of IT solutions / programmes; *Use of macros in Excel to assist in compiling management reports timeously; *Preparation of PowerPoint presentations for the Section: Support Services; *Liaison between Components, Provinces and Support Services relating to performance information; *Compilation of databases for management information.

GENERAL

- **Only the official application form (available on the SAPS website and at SAPS recruitment offices) will be accepted. The Z83 previously utilized will no longer be accepted.** All instructions on the application form must be adhered to and all previous/pending criminal/disciplinary convictions must be declared. Failure to do so may result in the rejection of the application.
- The post particulars and reference number of the post must be correctly specified on the application form. A separate application form must be completed for each post.
- A comprehensive **Curriculum Vitae** must be submitted together with the application form.
- Certified copies (certification preferably by Police Officers) of an applicant's ID document, motor vehicle driver's license (Police Act appointments), Senior Certificate and all educational qualifications obtained together with the academic record (statement of results) thereof and service certificates of previous employers stating the occupation and the period, must also be submitted and attached to every application. The copies must be correctly certified on the copy itself, not at the back. The certification must not be older than three months. All qualifications and driver's licenses submitted will be subjected to verification checking with the relevant institutions.
- **CANDIDATES ARE REQUESTED TO INITIAL EACH AND EVERY PAGE OF THE APPLICATION FORM, CV AND ALL ANNEXURES.**
- The closing date for the applications is **2015-09-04**. Applications must be mailed timeously. Late applications will not be accepted or considered.
- Appointments will be made in terms of the SAPS Act or Public Service Act as applicable to the post environment.
- If a candidate is short-listed, it can be expected of him/her to undergo a personal interview.
- Successful applicants to be appointed in terms of the South African Police Service Act, 1995 (Act no 68 of 1995) and applicants not yet appointed in terms of the South African Police Service Act, 1995 (Act no 68 of 1995) will have to undergo a medical examination and **maybe subjected to a psychometric assessment** and found to be medically and psychologically fit. They will further have to comply with the prescripts on the SAPS Dress Order, whereby tattoos may not be visible when wearing uniform, must be willing to undergo the prescribed Introductory Police Development Learning Programme and are expected to work flexi hours or shifts in the execution of their duties.

EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS ON SALARY LEVEL 6 AND 7: DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE

- The Criminal Law (Forensic Procedures) Amendment Act, Act 37 of 2015 requires that all new recruits (appointments) in the South African Police Service as from 31st of January 2015 provide a buccal sample in order to determine their forensic DNA profile. The forensic DNA profile derived from the sample will be loaded to the National Forensic DNA Database.
- Short-listed candidates for appointment to certain identified posts, will be vetted in terms of the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007 (Act No 32 of 2007) and the Children's Act, 2005 (Act No 38 of 2005). A candidate, whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post.
- All short-listed candidates will be subjected to fingerprint screening. Candidates will be subjected to a vetting process which will include security screening and fingerprint verification.
- Correspondence will be conducted with successful candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after the advertisement thereof.
- The South African Police Service is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Service through the filling of these posts. Persons whose transfer/appointment/promotion will promote representivity will therefore receive preference.

Applications and enquiries can be directed to:

Lt Colonel Klopper / Lt Moonsamy

Tel: (012) 421-0194

Tel: (012) 421-0584

Postal Address:

Private Bag X 322

PRETORIA

0001

Hand Delivery:

Cnr Beckett and Pretorius Street

Strelitzia Building

Arcadia

0083

We welcome applications from persons with disAbilities 