

**RE-ADVERTISEMENT: EXTERNAL ADVERTISEMENT: POSTS FOR APPOINTMENT TO POSITIONS FROM SALARY LEVEL 5 TO 10: DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE**

1. The posts contained in this circular are vacant and will be re-advertised externally in the **Rapport, Sunday Times** and **City Press** on **2014-07-27** for appointment purposes as contemplated in National Instruction 6 of 2005. The contents of this circular will be available on the South African Police Service website and will also be circulated to all email users by means of Communications Nodal Point and must be made available to all employees of the South African Police Service.
2. The generic minimum requirements applicable to all posts unless specified differently are as follows:

Applicants must display competency in the post-specific core functions \*Be fluent in at least two of the official languages, of which one must be English \*Be in possession of a senior certificate or a completed SAQA accredited NQF 4 qualification \*No criminal record or pending criminal / departmental cases. \*Applicants will be subjected to a vetting process which will include security screening and fingerprint verification. \*Computer literacy, interpersonal communication (verbal and written) and organizational skills. \*At least a valid light vehicle driver's license (SAPS Act appointments only).

**Note:** Successful applicants to be appointed in terms of the South African Police Service Act, 1995 (Act no 68 of 1995) and not yet appointed in terms of the South African Police Service Act, 1995 (Act no 68 of 1995) will have to undergo a medical examination and found to be medically fit. They will further have to comply with the prescripts on the SAPS Dress Order, whereby tattoos may not be visible when wearing uniform, must be willing to undergo the prescribed Introductory Police Development Learning Programme and are expected to work flexi hours or shifts in the execution of their duties.

**REQUIREMENTS: BAND D (MAJOR), BAND C (LIEUTENANT) AND BAND B1 NOTCH 3 (WARRANT OFFICER) POSTS:**

A three year relevant NQF level 6 qualification. The additional requirements are applicable to all posts in addition to the generic minimum requirements and in addition to any other requirements as specified in the specific post.

1. **Post:** Major (Chief Forensic Analyst)  
**Sub Section Commander:** Mechanical & Metallurgical Engineering  
**Section:** Ballistics  
**Component:** Forensic Science Laboratory  
**Location of the post:** Western Cape: Platteklouf (1 Post) **(Ref FS 84/2014)**  
**Salary Level:** Band D Salary Notch R335 964 (Per Annum)

**Additional Requirements:**

- An applicable three year degree or National diploma in Mechanical Engineering or Metallurgical Engineering
- At least three (3) years relevant experience in Mechanical and or Metallurgical Engineering coupled with 2 years in Forensic Engineering
- The applicant must be registered with ECSA as at least a Candidate Technician/ Technologist/ Engineer. Professional registration will be highly recommended.
- The applicant must have successfully passed a recognized Vehicle Accident Reconstruction course

**Core Responsibilities:**

- Manage crime scenes and compile reports in vehicle theft and vehicle accident reconstruction
- Ensure compliance of the Sub-Section to requirements of Quality Management System (QMS)
- Manage the engineering equipment needs which include the procurement and calibration of instruments in order to manage the equipment.

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- Manage research and development in forensic engineering including training in vehicle theft and vehicle accident reconstruction.
- The effective and efficient management and utilization of all resources allocated to the immediate post environment in accordance with relevant directives and legislation.

2. **Post:** Senior Forensic Analyst (Lieutenant)  
**Commander:** Metallurgical Engineering  
**Component:** Forensic Science Laboratory  
**Section:** Ballistics  
**Location of the post:** Western Cape: Platteklouf (1 Post) **(Ref FS 85/2014)**  
**Salary Level:** BAND C Salary Notch R266 715 (Per Annum)

**Additional Requirements:**

- An applicable three year degree or National diploma in Mechanical Engineering or Metallurgical Engineering.
- Preference will be given to an NQF 6 qualification majoring in one or more of the following subjects: Physics, Mathematics, Statistics and Applied Mathematics and Metallurgical Engineering
- At least two (2) years relevant operational / management experience in the field of the post

**Core Responsibilities:**

- Supervise tyre failure, filament failure and Metallurgical failure analysis related casework.
- Review casework and attend crime scenes
- Conduct research and development
- The effective and efficient management and utilization of all physical and human resources allocated to the immediate post environment.

3. **Post:** Senior Forensic Analyst (Lieutenant)  
**Sub-Section:** Fire Investigation: Chemistry Investigation  
**Section:** Chemistry  
**Component:** Forensic Science Laboratory  
**Location of the post:** Silverton: Pretoria (1 Post) **(Ref FS 86/2014)**  
**Salary Level:** BAND C Salary Notch R266 715 (Per Annum)

**Additional Requirements:**

- A three year relevant NQF 6 qualification majoring in applicable disciplines such as Chemistry, Analytical Chemistry, Physics, Material Science or Fire Investigation
- At least two (2) years relevant experience in the field of the post
- Proven supervisory experience and the ability to provide mentorship
- Must be able to travel regularly and extensively to relevant areas to provide the required service

**Core Responsibilities:**

- Perform fire origin and cause determination including crime scene reconstruction of fire scenes.
- Issue 212 statements/reports on the findings.
- Provide expert testimony in courts of law.
- Comply with the Quality Management System and SHE requirements
- General administrative duties related to casework and crime scene attendance.

4. **Post:** Forensic Analyst (Warrant Officer)  
**Sub-Section:** Facial Identification: Local Criminal Record Centre  
**Component:** Criminal Record and Crime Scene Management

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**Location of the post:** Secunda: Mpumalanga (1 Post) **(Ref FS 87/2014)**  
**Salary Level:** BAND B1 Salary Notch 3 R227 994 (Per Annum)

**Additional Requirements:**

- A three year NQF 6 qualification, majoring in Fine Arts and Graphic Design.
- A minimum of two (2) years relevant experience in the field of the post will be an advantage.

**Core Responsibilities:**

- Perform facial sketches of suspects and Identify suspects and victims through scientific methods.
- Liaise with experts in related fields for investigative purposes.
- Advise investigators regarding facial identification and forensic anthropology methods.
- Present evidence in court.
- Provide guidance on policies, standards and procedures regarding facial identification policies.
- Conduct research projects in the facial identification field with a view of improving the services at LCRC.

5. **Post:** Warrant Officer (Forensic Analyst)  
**Component:** Quality Management  
**Sub-Section:** Environmental Compliance: Regional Laboratory  
**Location of the post:** Ballistics: Eastern Cape: Port Elizabeth [1 post] **(Ref FS 88/2014)**  
 Biology: Eastern Cape: Port Elizabeth [1 post] **(Ref FS 89/2014)**  
**Salary Level:** BAND B1 Salary Notch 3 R227 994 (Per Annum)

**Additional Requirements:**

- An applicable three year NQF 6 qualification in Safety, Health and Environmental Studies.
- A minimum of two (2) years relevant experience in the field of the post will be an advantage.
- Knowledge of ISO 17025, ISO 14001, OHSAS 18001, Computer literacy in respect of Ms Word, Ms PowerPoint, Ms Excel. Knowledge of Ms Access, Minimum Information Security Standard (MISS) Act and Good Laboratory/ Manufacturing Practice will be an added advantage.

**Core Responsibilities:**

- The facilitation of Environmental Management Systems in the applicable environment
- The coordination of a HIRA Plan, Medical Monitoring Plan for all personnel, Emergency Preparedness Plan and a Technical Risk Register.
- The establishment of a Waste Management Plan
- The proper management and utilization of all resources allocated to the immediate post environment.

6. **Post:** Constable  
**Sub Section:** Crime Scene Investigation: Local Criminal Record Centre  
**Component:** Criminal Record & Crime Scene Management  
**Location of the post:** Lydenburg: Mpumalanga (1 Post) **(Ref FS 90/2014)**  
**Salary Level:** Band A Salary Notch R132 840 (Per Annum)

**Additional Requirements:**

- A Senior Certificate with the following compulsory subjects passed: Mathematics and Physical Science/ Natural Science.
- A relevant Natural Science NQF 5 qualification or higher qualification will be an advantage.

**Core Responsibilities:**

- Attend to crime scenes.

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- Conduct proper investigation of crime scenes with regards to finding, identifying and lifting of crime scene prints by means of powders, reagents and other specialized equipment to include photography, plan drawing, videography, forensic field work and reconstruction of scenes
- To present all related evidence in court
- Perform general administration duties.

**GENERAL:**

- **Only the official application form (available on the SAPS website and at SAPS recruitment offices) will be accepted. The Z83 previously utilized will no longer be accepted.** All instructions on the application form must be adhered to and previous criminal convictions must be declared. Failure to do so may result in the rejection of the application.
- The post particulars and reference number of the post must be correctly specified on the application form.
- Persons who retired from the Public Service by taking a severance package, early retirement or for medical reasons, as well as persons with previous convictions, are excluded.
- A comprehensive **Curriculum Vitae** must be submitted together with the application form.
- Certified copies (certification preferably by Police Officers) of an applicant's ID document, motor vehicle drivers license (Police Act appointments), Senior Certificate and all educational qualifications obtained and service certificates of previous employers stating the occupation and the period, must also be submitted and attached to every application.
- **APPLICANTS ARE REQUESTED TO INITIAL EACH AND EVERY PAGE OF THE APPLICATION FORM, INCLUDING THE CURRICULUM VITAE (CV) AND ALL ANNEXURES THAT ARE ATTACHED.**
- The copies must be correctly certified on the copy itself, not at the back. The certification must not be older than three months.
- All qualifications and driver's licenses submitted will be subjected to verification checking with the relevant institutions. The South African Police Service will verify the residential address of applicants and conduct reference checks.
- Applications must be mailed timeously. Late applications will not be accepted or considered.
- The closing date for the applications is **8<sup>th</sup> of August 2014**.
- Appointments will be made in terms of the SAPS Act or Public Service Act as applicable to the post environment.
- If a candidate is short-listed, it can be expected of him/her to undergo a personal interview.
- Applicants appointed under the Police Service Act will be subjected to a medical assessment by a medical practitioner as determined by SAPS prescripts.
- Applicants appointed under the Police Service Act will be subjected to undergo a lateral entry programme at a SAPS training institution, where applicable.
- Short-listed candidates for appointment to certain identified posts, will be vetted in terms of the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007 (Act No 32 of 2007) and the Children's Act, 2005 (Act No 38 of 2005). A candidate, whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post.
- All short-listed candidates will be subjected to fingerprint screening.
- Correspondence will be conducted with successful candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after the advertisement thereof.
- The South African Police Service is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Service through the filling of these posts. Persons whose transfer/appointment/promotion will promote representivity will therefore receive preference.

**Applications and enquiries can be directed to:**

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Lt Colonel Klopper / Lt Moonsamy

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**PRETORIA**

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**We welcome applications from persons with disAbilities **