

EXTERNAL ADVERTISEMENT: VACANT POSTS FOR APPOINTMENT TO POSITIONS FROM SALARY LEVEL 7 TO 12: DIVISION: FORENSIC SERVICES: SOUTH AFRICAN POLICE SERVICE

1. The posts contained in this circular are vacant and will be advertised externally in the **Rapport, Sunday Times** and **City Press** on **2014-06-29** for appointment purposes as contemplated in National Instruction 6 of 2005. Employees on other levels than those advertised and that conform to the requirements are invited to apply. The contents of this circular will be available on the South African Police Service website and will also be circulated to all email users by means of Communications Nodal Point and must be made available to all employees of the South African Police Service.
2. The generic minimum requirements applicable to all posts unless specified differently are as follows:

Applicants must display competency in the post-specific core functions *Be fluent in at least two of the official languages, of which one must be English *Be in possession of a senior certificate or at least a completed SAQA accredited NQF 4 qualification *No criminal record or pending criminal / departmental or civil cases. *Applicants will be subjected to a vetting process which will include security screening and fingerprint verification. *Computer literacy, interpersonal communication (verbal and written) and organizational skills. *At least a valid light vehicle driver's license (SAPS Act appointments only).

Note: Successful applicants to be appointed in terms of the South African Police Service Act, 1995 (Act no 68 of 1995) and not yet appointed in terms of the South African Police Service Act, 1995 (Act no 68 of 1995) will have to undergo a medical examination and found to be medically fit. They will further have to comply with the prescripts on the SAPS Dress Order, whereby tattoos may not be visible when wearing uniform, must be willing to undergo the prescribed Introductory Police Development Learning Programme and are expected to work flexi hours or shifts in the execution of their duties.

REQUIREMENTS:

A three year relevant NQF 6 qualification. The additional requirements are applicable to all posts in addition to generic minimum requirements and in addition to any other requirements as specified in the specific post.

FORENSIC SCIENCE LABORATORY:

REQUIREMENTS FOR THE DISCIPLINE IN BIOLOGY

- A three year NQF 6 qualification in Natural Sciences or a Degree or Diploma (NQF 6) with the following modules: Biochemistry/Micro-Biology, Human Genetics, Genetics, Medical Sciences, Medical Technology, Molecular Biology and Physiology.
- The requirements are applicable to posts for the Biology Discipline in addition to the generic minimum requirements, as well as the additional requirements specified in the specific post.

REQUIREMENTS FOR THE DISCIPLINES IN CHEMISTRY AND SCIENTIFIC ANALYSIS

- A three year NQF 6 qualification majoring in one or more of the following: Fire Investigation, Mathematics, Statistics, Applied Mathematics, Chemistry, Analytical Chemistry, Organic Chemistry, Pure and Applied Chemistry, Physical Chemistry and Toxicology.
- The requirements are applicable to posts for the Chemistry and Scientific Analysis Disciplines in addition to the generic minimum requirements and in addition to the additional requirements where it is specified differently.
- Experience in the relevant forensic discipline would be an advantage.

REQUIREMENTS FOR THE DISCIPLINE IN BALLISTICS

- A three year NQF 6 qualification majoring in one or more of the following: Forensic Investigation/ Science, Criminalistics, Police Science, Armorer, Criminology, Police Administration, Police

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Management, Criminal Law, Criminal Procedure; Law of Evidence, Medical Technology, Medical Science, Physics, Chemistry –Analytical / Pure & Applied, Computer Science, Mathematical Statistics, Applied Mathematics, Metallurgy.

- The requirements are applicable to posts for the Ballistics Discipline in addition to the generic minimum requirements, as well as the additional requirements specified in the specific post.
- Experience in the relevant forensic discipline would be an advantage.

1. **Post:** Colonel
Section Commander: Forensic Psychology
Section: Investigative Psychology
Component: Criminal Record & Crime Scene Management
Location of the post: Pretoria: Gauteng (1 Post) **(Ref FS 43/2014)**
Salary Level: MMS Band Salary Notch R608 691 (Per Annum)

Additional Requirements:

- A Masters degree in Clinical Psychology.
- Applicant must be registered with the HPCSA as a Clinical Psychologist. (Proof of paid-up fee for 2014/2015 must be submitted).
- At least five (5) years relevant experience in the field of the post will be an advantage.
- Forensic experience will be an added advantage.

Core Responsibilities:

- Manage and coordinate the provision of forensic psychology input to investigators dealing with Psychologically Motivated Crimes (PMC).
- Manage and coordinate the provision of forensic psychological evidence and courtroom assistance.
- Manage and coordinate liaison with experts on related fields for investigative purposes.
- The effective and efficient management including the utilization of all physical and human resources allocated to the immediate post environment in accordance with relevant directives and legislation.

2. **Post:** Major
Commander: Crime Scene Laboratories: Local Criminal Record Centre
Section: Provincial: Criminal Record and Crime Scene Management: Gauteng
Component: Criminal Record and Crime Scene Management
Location of the post: Johannesburg: Gauteng (1 Post) **(Ref FS 44/2014)**
Salary Level: Band D Salary Notch R336 012 (Per Annum)

Additional Requirements:

- A relevant three year NQF 6 qualification in Natural Science.
- A minimum of 3 years relevant operational/ managerial experience in the field of the post

Core Responsibilities:

- Manage the chemical processing of physical evidence collected at crime scenes, including the turnaround time for the processing of exhibits.
- Manage the disposal process of evidence collected at crime scenes according to the prescripts and procedures.
- Apply procedure for managing the scanned lifter and chemical processed or captured images within the laboratory.
- Archiving of images in terms of the policies (laboratory policy and digital policy).
- The effective and efficient management including the utilization of all physical and human resources

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allocated to the immediate post environment in accordance with relevant directives and legislation.

3. **Post:** Major
Commander: Case Administration
Section: Chemistry
Component: Forensic Science Laboratory
Location of the post: Pretoria: Gauteng (1 Post) **(Ref FS 45/2014)**
Salary Level: Band D Salary Notch R336 012 (Per Annum)

Additional Requirements:

- A three year NQF 6 qualification in Forensic Science/ Investigation, Police Administration will be an advantage.
- At least three (3) years relevant management experience in the field of the post.
- The applicant must have proven skills in respect of decision-making, communication, strategic thinking, presentation, report writing, facilitation, inter- and intra-personnel relations and management skills.

Core Responsibilities:

- Manage the case administration process.
- Manage and maintain the relevant FSL Systems such as FSL Admin and PCEM.
- Ensure the safekeeping of exhibits.
- Ensure an effective client service and communication.
- Ensure compliance with policies and SOP'S on case files.
- The effective and efficient management including the utilization of all physical and human resources allocated to the immediate post environment in accordance with relevant directives and legislation.

4. **Post:** Major
Commander: Chemical Analysis
Section: Regional Laboratory: Eastern Cape
Component: Forensic Science Laboratory
Location of the post: Port Elizabeth: Eastern Cape (1 Post) **(Ref FS 46/2014)**
Salary Level: Band D Salary Notch R336 012 (Per Annum)

Additional Requirements:

- At least 4 years proven experience in drug analysis, of which at least 2 years management experience
- Must be proficient in drug cases.

Core Responsibilities:

- Manage an effective and efficient laboratory services regarding the application of Forensic Science in the investigation of Chemical Analysis related matters.
- Manage all casework processes related to chemical analysis with the focus on routine drugs.
- Manage the process of identification of medicines, complex drugs, poisons and flammable substances and the analysis thereof.
- Compile investigation reports for court purposes and court testimony.
- The effective and efficient management including the utilization of all resources allocated to the immediate post environment in accordance with the relevant directives and legislation.

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5. **Post:** Major
Commander: Routine DNA Case Review
Section: Biology
Component: Forensic Science Laboratory
Location of the post: Pretoria: Gauteng (1 Post) **(Ref FS 47/2014)**
Salary Level: Band D Salary Notch R336 012 (Per Annum)

Additional Requirements:

- At least four (4) years relevant management experience in the field of the post.

Core Responsibilities:

- Management of an effective and efficient Routine DNA case of the Case Review of the Biology Section.
- Implement and monitor preventative and correction action.
- Ensure compliance with policies and SOP'S on case files.
- The effective and efficient management of all physical and human resources allocated to the immediate post environment in accordance with relevant directives and legislation.

6. **Post:** Major
Commander: DNA Reporting Officers
Section: Biology
Component: Forensic Science Laboratory
Location of the post: Pretoria: Gauteng (1 Post) **(Ref FS 48/2014)**
Salary Level: Band D Salary Notch R336 012 (Per Annum)

Additional Requirements:

- At least four (4) years relevant management experience in the field of the post.

Core Responsibilities:

- Manage the process of submission of DNA samples for DNA analysis.
- Manage the monitoring and evaluation of DNA samples.
- Manage interpretation and reporting of DNA findings.
- The effective and efficient management of all physical and human resources allocated to the immediate post environment in accordance with relevant directives and legislation.

7. **Post:** Major
Commander: Case Management
Section: Ballistics
Component: Forensic Science Laboratory
Location of the post: Pretoria: Gauteng (1 Post) **(Ref FS 49/2014)**
Salary Level: Band D Salary Notch R336 012 (Per Annum)

Additional Requirements:

- Four (4) years' experience in the core functions of the Ballistics section
- At least three (3) years relevant management experience in the field of the post.
- Knowledge of PCEM and PRDFSL system.

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Core Responsibilities:

- Manage and supervise the case flow process of the Ballistics Section of case files and exhibits, including the case registration and case allocation processes.
- Manage and ensure an effective safe auditing process.
- Manage the case classification including case file preparation.
- The effective and efficient management including the utilization of all physical and human resources allocated to the immediate post environment in accordance with relevant directives and legislation.

8. Post:	Major
Commander:	Ballistics Analysis
Section:	Ballistics
Component:	Forensic Science Laboratory
Location of the post:	Pretoria: Gauteng (1 Post) (Ref FS 50/2014)
Salary Level:	Band D Salary Notch R336 012(Per Annum)

Additional Requirements:

- Four (4) years' experience in the core functions of the Ballistics section
- At least three (3) years relevant management experience in the field of the post.
- Knowledge of PCEM and PRDFSL system.
- Expert knowledge on Ballistics related crime scenes.

Core Responsibilities:

- Manage an efficient and effective laboratory services regarding the application of Forensic Science in the investigation of Ballistics related matters with emphasis on Ballistics related crime scene reconstruction.
- Coordinate and supervise of case file and case docket reviews for ballistics examination.
- Evaluate evidence and crime scene examination.
- Provide expert testimony in court.
- The effective and efficient management including the utilization of all physical and human resources allocated to the immediate post environment in accordance with relevant directives and legislation.

9. Post:	Major
Commander:	Primer Residue Analysis
Section:	Scientific Analysis
Component:	Forensic Science Laboratory
Location of the post:	Pretoria: Gauteng (1 Post) (Ref FS 51/2014)
Salary Level:	Band D Salary Notch R336 012 (Per Annum)

Additional Requirements:

- At least five (5) years relevant experience in the field of the post.
- SEM operational experience.
- At least two (2) years managerial experience will be an advantage.

Core Responsibilities

- Manage an efficient and effective laboratory services regarding the application of Forensic Science in the investigation of Primer Residue related casework processes.
- Manage the complete administration process to ensure case flow and compliance with prescribed turnaround times.
- Facilitate the training processes within the environment.
- The effective and efficient management including the utilization of all physical and human resources allocated to the immediate post environment in accordance with relevant directives and legislation.

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10.	Post:	Major
	Commander:	Organic Analysis
	Section:	Scientific Analysis
	Component:	Forensic Science Laboratory
	Location of the post:	Pretoria: Gauteng (1 Post) (Ref FS 52/2014)
	Salary Level:	Band D Salary Notch R336 012 (Per Annum)

Additional Requirements:

- A Bachelor of Science qualification with Chemistry as a major.
- Zoology or Genetics as a second major will be an advantage
- Eight (8) years proven experience in chemical analysis with at least two (2) years management experience.
- GC MS and LC MS analysis experience including at least four (4) years in managing of analytical instrumentation in an analytical laboratory.

Core Responsibilities

- Manage and supervise the efficient and effective laboratory services regarding the application of Forensic Science in the investigation of Organic Analysis and Environmental Analysis related matters.
- Manage and attend crime scenes including providing testimony in court.
- Facilitate the training processes within the environment.
- The effective and efficient management including the utilization of all physical and human resources allocated to the immediate post environment in accordance with relevant directives and legislation.

11.	Post:	Major
	Commander:	Biology: Quality Management
	Section:	Regional Quality Management
	Component:	Quality Management
	Location of the post:	Platteklouf: Western Cape (1 Post) (Ref FS 53/2014)
	Salary Level:	Band D Salary Notch R336 021 (Per Annum)

Additional Requirements:

- A three year relevant NQF 6 qualification with two (2) years relevant work experience in the field of the post.
- Knowledge of ISO 17025, ISO 14001, OHSAS 18001, Ms Access, Minimum Information Security Standard (MISS) Act and Good Laboratory/ Manufacturing Practice will be an advantage.
- At least three (3) years relevant management experience in the field of the post.

Core Responsibilities

- Implement and manage Quality Assurance, Quality Control and Environmental Compliance requirements as per applicable prescripts for the Biology Section.
- Manage physical evidence in terms of packaging, storage, processing, archiving and/or disposal thereof as per applicable prescripts.
- Manage the personnel competency through proficiency testing as prescribed by Quality Management standards.
- The establishment and management of the internal audit program in the regional section and of the Quality Circles and Expert Fora.

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- Ensure the Calibration and maintenance program of the equipment and instrumentation, including the method validation and equipment verification program.
- The effective and efficient management including the utilization of all physical and human resources allocated to the immediate post environment in accordance with relevant directives and legislation.

12. Post:	Lieutenant
Sub-Section:	Chemical Processing
Section:	Crime Scene Laboratories
Component:	Criminal Record & Crime Scene Management
Location of the post:	National Office: Pretoria (1 Post) (Ref FS 54/2014)
Salary Level:	BAND C Salary Notch R266 751(Per Annum)

Additional Requirements:

- A three year NQF 6 qualification in Natural Sciences.
- Post graduate in Natural Science will be an advantage.
- At least 3 years' experience in the crime scene laboratory environment.

Core Responsibilities:

- Supervise chemical processing of evidence in the laboratory.
- Digital capturing of evidence and archiving of images in the laboratory
- Maintenance of lab in accordance to ISO standards
- Presentation of evidence in court

13. Post:	Senior Forensic Analyst (Lieutenant)
Sub Section:	DNA Serial Casework
Section:	Biology
Component:	Forensic Science Laboratory
Location of the post:	Pretoria: Gauteng (1 Post) (Ref FS 55/2014)
Salary Level:	BAND C Salary Notch R266 751(Per Annum)

Additional Requirements:

- At least two (2) years relevant supervisory experience in the field of the post.
- Relevant management course/s.

Core Responsibilities:

- Supervision of the Status reporting Officers and Writing Reporting Officers within the Serial case environment.
- Supervise and handle serial related enquiries.
- Monitor the production of personnel
- Provide expert testimony in court.

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14. **Post:** Senior Forensic Analyst (Lieutenant)
Sub Section: Organic Analysis: Material Analysis
Section: Scientific Analysis
Component: Forensic Science Laboratory
Location of the post: Pretoria: Gauteng (1 Post) **(Ref FS 56/2014)**
Salary Level: BAND C Salary Notch R266 751(Per Annum)

Additional Requirements:

- A minimum of three (3) years proven relevant experience in organic analysis with specific reference to GC MS and LC MS analysis.
- Additional experience in ICP OES and ICP MS will be beneficial

Core Responsibilities:

- Crime scene attendance and perform forensic casework within the Organic Analysis examinations of the environment.
- Facilitate and present training.
- Provide testimony in court.

15. **Post:** Senior Forensic Analyst (Lieutenant)
Sub Section: Precious Metals Analysis
Section: Scientific Analysis
Component: Forensic Science Laboratory
Location of the post: Pretoria: Gauteng (1 Post) **(Ref FS 57/2014)**
Salary Level: BAND C Salary Notch R266 751(Per Annum)

Additional Requirements:

- At least 2 years of relevant and applicable experience in the field of the post.

Core Responsibilities:

- Supervise the process of Precious Metal analysis and perform casework.
- Facilitate and present training.
- Crime scene attendance
- Provide testimony in court.

16. **Post:** Senior Forensic Analyst (Lieutenant)
Sub Section: Environmental Compliance: Criminal Record and Crime Scene Management
Section: Quality Management: Crime Scene Management / LCRC's
Component: Quality Management
Location of the post: Kimberley: Northern Cape (1 Post) **(Ref FS 58/2014)**
Salary Level: BAND C Salary Notch R266 751(Per Annum)

Additional Requirements:

- A BSc or a three year relevant NQF 6 qualification in Science, Environmental Management, SHE Management or Quality Management.
- At least three years relevant management experience in the field of the post.

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- Knowledge of ISO 9001, ISO 17025, OHS Act and National Environmental Management Act (NEMA), including waste Management.
- Knowledge of ISO 17020, ISO 14001, OHSAS 18001, COIDA, Ms Access, Minimum Information Security (MIS) Act and Good Laboratory / Manufacturing Practice will be an added advantage.

Core Responsibilities:

- The implementation of Environmental Management Systems and the coordination of an Environmental Management Plan within the environment.
- Coordination of a Hazard Identification and Risk Assessment (HIRA) Plan including the Medical monitoring Plan for all personnel.
- Coordinate of Waste Management Plan, of the Emergency Preparedness Plan and the technical Risk Register.
- The proper management and utilisation of all resources allocated to the immediate post environment.

17. Post:	Senior Forensic Analyst (Lieutenant)
Sub Section:	Quality Assurance: Crime Scene Laboratories
Section:	Quality Management: CR & CSM
Component:	Quality Management
Location of the post:	Pretoria: Gauteng (1 Post) (Ref FS 59/2014)
Salary Level:	BAND C Salary Notch R266 751(Per Annum)

Additional Requirements:

- A BSc or a three year relevant NQF 6 qualification in Science or Quality Management.
- At least three years relevant management experience in the field of the post.
- Knowledge of ISO 9001, ISO 17025, OHS Act and National Environmental Management Act (NEMA), including waste Management.
- Knowledge of ISO 17020, ISO 14001, OHSAS 18001, COIDA, Ms Access, Minimum Information Security (MIS) Act and Good Laboratory / Manufacturing Practice will be an added advantage.

Core Responsibilities:

- The implementation of Quality Assurance Principles and of ISO standards including – ISO 17025, ISO 17020, ISO 9001 as applicable to the environment.
- Conducting internal Audits as per relevant standards.
- Ensure closure of non-conformances identified in the examination / analytical process.
- The establishment of Proficiency Test Program and of the Quality Manual.
- The proper management and utilisation of all resources allocated to the immediate post environment.

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18. **Post:** Forensic Analyst (Warrant Officer)
Section: Chemical Processing: Crime Scene Laboratories
Component: Criminal Record and Crime Scene Management
Location of the post: National Office: Pretoria (2 Posts) **(Ref FS 60/2014)**
Salary Level: BAND B1 Salary Notch 3 R228 027 (Per Annum)

Additional Requirements:

- A three year NQF 6 qualification in Natural Science.
- Applicable experience will be an advantage.

Core Responsibilities:

- Investigation of crime scenes for purposes of retrieving evidence.
- Chemical processing and digital capturing of evidence in the lab.
- Archiving of images in the lab.
- Presentation of evidence in court

19. **Post:** Forensic Analyst (Warrant Officer)
Section: Crime Scene Laboratories
Component: Criminal Record and Crime Scene Management
Location of the post: National Office: Pretoria (2 Posts) **(Ref FS 61/2014)**
Vereeniging: Gauteng (1 Post) **(Ref FS 62/2014)**
Mmabatho: North West (1 Post) **(Ref FS 63/2014)**
Kimberley: Northern Cape (2 Posts) **(Ref FS 64/2014)**
Springbok: Northern Cape (1 Post) **(Ref FS 65/2014)**
Port Alfred: Eastern Cape (1 Post) **(Ref FS 66/2014)**
Mount Road: Eastern Cape (1 Post) **(Ref FS 67/2014)**
Mthatha: Eastern Cape (1 Post) **(Ref FS 68/2014)**
Park Road: Free state (2 Posts) **(Ref FS 69/2014)**
Mitchells Plain: Western Cape (1 Post) **(Ref FS 70/2014)**
Salary Level: BAND B1 Salary Notch 3 R228 027 (Per Annum)

Additional Requirements:

- A three year NQF 6 qualification in Natural Sciences.
- Applicable experience will be an advantage.

Core Responsibilities:

- Investigate crime scenes for physical and trace evidence.
- Investigate evidence chemically in the Laboratory using process flows
- Digital capturing of evidence
- Archiving and authentication of images in the laboratory.
- Prepares evidence for presentation in criminal and other cases; provides expert testimony regarding evidence, chain of custody, suspect identification and other forensic-related matters in criminal and non-criminal cases.

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20. **Post:** Forensic Analyst (Warrant Officer)
Sub-Section: Evidence Recovery
Section: Biology
Component: Forensic Science Laboratory
Location of the post: Port Elizabeth: Eastern Cape (1 Post) **(Ref FS 71/2014)**
Salary Level: BAND B1 Salary Notch 3 R228 027 (Per Annum)

Additional Requirements:

- Relevant experience in the field of the post will be beneficial.

Core Responsibilities:

- Analysis of biological material up to the level of evidence processing
- Present expert testimony in court.
- Attendance of all applicable training interventions.
- General administrative duties related to case work.

21. **Post:** Forensic Analyst (Warrant Officer)
Sub-Section: DNA Analysis
Section: Biology
Component: Forensic Science Laboratory
Location of the post: Plattekloof: Western Cape (4 Posts) **(Ref FS 72/2014)**
Salary Level: BAND B1 Salary Notch 3 R228 027 (Per Annum)

Additional Requirements:

- Relevant experience in the field of the post will be an advantage.

Core Responsibilities:

- Analysis of biological material up to the level of evidence processing or analysis of DNA results;
- Submission of reports regarding analyses performed;
- Present expert testimony in court;
- Attendance of applicable training interventions;
- Perform general administrative duties related to case work.

22. **Post:** Forensic Analyst (Warrant Officer)
Sub-Section: Ballistics Analysis
Section: Ballistics
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (1 Post) **(Ref FS 73/2014)**
Port Elizabeth: Eastern Cape (2 Posts) **(Ref FS 74/2014)**
Plattekloof: Western Cape (2 Posts) **(Ref FS 75/2014)**
Salary Level: BAND B1 Salary Notch 3 R228 027 (Per Annum)

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Additional Requirements:

- A minimum of two (2) years relevant experience in the field of the post will be an advantage.

Core Responsibilities:

- Investigation of Ballistics related cases and crime scenes.
- Submission of reports regarding analyses performed.
- Present expert testimony in court.
- Attendance of applicable training interventions.
- General administrative duties related to case work.

23. **Post:** Forensic Analyst (Warrant Officer)
Sub Section: Microscopy: Trace Analysis
Section: Scientific Analysis
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (1 Post) **(Ref FS 76/2014)**
Salary Level: BAND B1 Salary Notch 3 R228 027 (Per Annum)

Additional Requirements:

- A National Diploma / B-Tech in one or more of the following: Chemistry or Textiles.
- GC MS and LC MS analysis experience will be an advantage.
- Additional experience in ICP OES and ICP MS will be beneficial.

Core Responsibilities:

- Perform case work involving fibre, rope and button analysis.
- Present expert testimony in court.
- Crime scene attendance.

24. **Post:** Forensic Analyst (Warrant Officer)
Sub Section: Profiling: Material Analysis
Section: Scientific Analysis
Component: Forensic Science Laboratory
Location of the post: Silverton: Pretoria (1 Post) **(Ref FS 77/2014)**
Salary Level: BAND B1 Salary Notch 3 R228 027 (Per Annum)

Additional Requirements:

- B-Tech, National Diploma or Bachelor of Science in Chemistry.
- Statistics as a major will be an advantage.

Core Responsibilities:

- Perform casework material analysis and profiling case work.
- Present expert testimony in court.
- Crime scene attendance.

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- **Only the official application form (available on the SAPS website and at SAPS recruitment offices) will be accepted. The Z83 previously utilized will no longer be accepted.** All instructions on the application form must be adhered to and previous criminal convictions must be declared. Failure to do so may result in the rejection of the application.
- The post particulars and reference number of the post must be correctly specified on the application form.
- Persons who retired from the Public Service by taking a severance package, early retirement or for medical reasons, as well as persons with previous convictions, are excluded.
- A comprehensive **Curriculum Vitae** must be submitted together with the application form.
- Certified copies (certification preferably by Police Officers) of an applicant's ID document, motor vehicle drivers license (Police Act appointments), Senior Certificate and all educational qualifications obtained and service certificates of previous employers stating the occupation and the period, must also be submitted and attached to every application.
- **APPLICANTS ARE REQUESTED TO INITIAL EACH AND EVERY PAGE OF THE APPLICATION FORM, INCLUDING THE CURRICULUM VITAE (CV) AND ALL ANNEXURES THAT ARE ATTACHED.**
- The copies must be correctly certified on the copy itself, not at the back. The certification must not be older than three months.
- All qualifications and driver's licenses submitted will be subjected to verification checking with the relevant institutions. The South African Police Service will verify the residential address of applicants and conduct reference checks.
- Applications must be mailed timeously. Late applications will not be accepted or considered.
- The closing date for the applications is **11th of July 2014.**
- Appointments will be made in terms of the SAPS Act or Public Service Act as applicable to the post environment.
- If a candidate is short-listed, it can be expected of him/her to undergo a personal interview.
- Applicants appointed under the Police Service Act will be subjected to a medical assessment by a medical practitioner as determined by SAPS prescripts.
- Applicants appointed under the Police Service Act will be subjected to undergo a lateral entry programme at a SAPS training institution, where applicable.
- Short-listed candidates for appointment to certain identified posts, will be vetted in terms of the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007 (Act No 32 of 2007) and the Children's Act, 2005 (Act No 38 of 2005). A candidate, whose particulars appear in either the National Register for Sex Offenders or Part B of the Child Protection Register, will be disqualified from appointment to that post.
- All short-listed candidates will be subjected to fingerprint screening.
- Correspondence will be conducted with successful candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful.
- The South African Police Service is under no obligation to fill a post after the advertisement thereof.
- The South African Police Service is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Service through the filling of these posts. Persons whose transfer/appointment/promotion will promote representivity will therefore receive preference.

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Applications and enquiries can be directed to:

Lt Colonel Klopper / Lt Moonsamy

Tel: (012) 421-0194

Tel: (012) 421-0584

Postal Address:

Private Bag X 322

PRETORIA

0001

Hand Delivery:

Cnr Beckett and Pretorius Street

Strelitzia Building

Arcadia

0083

We welcome applications from persons with disAbilities 